

# Parent and Student Handbook



## **BAND PROGRAM**

## Band Organizations / Course Offerings

### *Classes offered during the school day:*

\*\*Not all of these classes make every school year. Class schedule is determined based off of student interest and membership participation in the band program.

### *Wind Symphony*

The Ola Wind Symphony is the top performing organization in the band program. The band will study a large repertoire of wind literature and will train students in advanced musical skills. This group will also provide appropriate, quality musical programs for the school and community. The Wind Ensemble will be carefully balanced as to instrumentation.

\*\*To qualify for this ensemble, each student must audition and be judged proficient on his/her instrument by the directors. Auditions will consist of selected major scales, the chromatic scale, a prepared piece of music, and sight-reading. Audition scores will determine seating position.

### *Symphonic Band*

The Ola Symphonic Band is designed to continue students' training and prepare them for placement in the Wind Ensemble. The Symphonic Band will be carefully balanced as to instrumentation. Audition requirements are the same as those for Wind Symphony.

### *Concert Band*

The Ola Concert Band is designed to continue student training and prepare them for placement in the Symphonic Band or Wind Ensemble. The Concert Band class will only make if there are too many students to be placed in the other two performing bands. The Concert Band will be carefully balanced as to instrumentation. Audition requirements are the same as those for the Symphonic Band and Wind Symphony.

### *Percussion Class*

This is an ensemble that will include all members of the instrumental percussion program who are currently members of the Marching Band, Wind Ensemble, Symphonic Band or Concert Band. This class allows the percussionists an opportunity to prepare both regular music as well as percussion ensemble music. This class is designed to facilitate the growth of the percussion program and to enhance technique throughout the percussion studio. All members of the Percussion class will be required to perform juries, as well as perform in multiple ensembles throughout the school year

### **Jazz Band**

This is a select ensemble of limited instrumentation that performs diverse styles of music. Instruments included are saxophone, trumpets, trombones, drums, guitar, bass guitar, and piano. Student interest and ability will determine membership in this ensemble. Membership in this group is an honor; members are expected to make all rehearsals and performances their top priority. In a six period class day, this ensemble will be an after-school voluntary group. During a seven period school day, this ensemble will be offered as a class. Please see the director for information on how to register for this class.

### **Music Appreciation Class available to students in grades (9-12)**

Music Appreciation Class is geared towards musicians that would like to learn more about the history and concepts of music and how those concepts have developed over time. This course is an introduction to Western Art Music (or what is commonly called "Classical Music"). No music skills of any kind are expected or assumed. Topics for study and discussion will include (1) musical instruments and performance techniques, (2) basic music theory skills (what every high school music student should know) (3) genres and forms, and (4) aspects of culture, society, history and geography as they relate to the art music of Western Europe from the Middle Ages to the present, and of the United States in more recent times. In addition to learning about the theory, history of this music and its stylistic traits, students will also improve their critical listening skills and acquire a basic vocabulary for describing music.

\*\* Taking the music appreciation class is ideal for students who may be considering taking music theory in the future. However, it is not a requirement to continue on into the music theory class.

### **AP Music Theory available to students in grades (open to 11<sup>th</sup> and 12<sup>th</sup> graders, but 12<sup>th</sup> graders are preferred)**

**\*\*Due to the complexity of this class it is strongly encouraged that students take Music Appreciation prior to taking Music Theory.**

**\*\* We also encourage students to take this during their senior year. This will be beneficial when taking the AP exam at the end of the year and for the continuation into college level theory classes.**

Music Theory will help students understand how music is constructed, provide opportunities to develop their creativity, and offer insights on how to improve performance. In particular, students will become familiar with the basic elements of music, the art of voice leading, and techniques of musical analysis. They'll also be required to develop aural, vocal, and keyboard skills. This course is designed to bring to light a better understanding of 20<sup>th</sup> Century Tonal Harmony. This is a rigorous course that will involve intense study and practice. The course is designed to help students acquire the knowledge and discipline necessary for success as a musician.

### ***Extra-Curricular Activities Sponsored by the OHS Band Program:***

### **Marching Band**

The Ola High School Marching Band is comprised of all students who wish to be actively involved in an organization with a tradition of excellence and school pride. Membership in a band class is required if a student wishes to participate in Marching Band at Ola High School. Exceptions to this rule will be made for the front ensemble performers and the Colorguard performers. This organization is the most visible and the most recognized OHS Bands organization in the community and in the state. Performances include half-time shows, concerts, competitions, parades and marching festivals. Members are expected to make all rehearsals and performances their top priority.

### **Colorguard**

Colorguard is the auxiliary unit of the Marching Band. It was organized to visually enhance the Marching Band and to give those students who did not start on an instrument during middle school a chance to participate with the band. Colorguard members are selected in the spring by a panel of judges. Students do not have to be band members to be eligible for tryouts. Upon selection, they must agree to abide by all rules of the band and attend all activities of the band. It must be understood that there are additional fees involved with participation in this group, above and beyond those of Marching Band members. This is a very select group, and members must make all practices and performances their top priority.

### **Winterguard**

Winterguard is an extension of the Marching Band Colorguard unit. This is an extra-curricular unit that rehearses and performs during the winter months with the hopes of continual growth and exposure for the Colorguard unit. Anyone—including band members—is welcome to try out for this organization. As musicians continue to perform throughout the remainder of the school year on their instruments, Winterguard provides the members of the Colorguard to continue to learn and refine their skills. This is a very select group, and members must make all practices and performances their top priority.

## **Attendance Policy**

Attendance is vital to the success of any band. As a member of the band program, each student occupies an important part and space in each band function. Every band member is expected to attend all major functions by his/her organization. These functions include rehearsals, concerts, adjudicated festivals, scheduled football games, and parades.

Please note the following quote from the *Georgia Music News*, SPRING 2009:

“It is permissible under state law to include after-school activities as part of a student’s grade as long as membership is not determined competitively.”

If an absence is absolutely necessary, the student must contact a director *in advance*. If an absence occurs due to an unexpected circumstance, the student must bring a written excuse to the directors upon returning to the band. In both expected and unexpected absence situations, excuses are to be signed by the parent.

After turning in your written excuse form, the absence will fall into one of two categories:

### **Concert Performances:**

#### **1. Excused** (advanced notice given)

Excused absences include personal illness (note from doctor required), severe illness (advance notice required) or sudden death in the family. Other situations may come up that could be excused and should be discussed with the directors **in advance**. The directors will then decide whether or not the absence should be excused. Excused absences from a performance will not count for or against students in their grades. In other words, no grade at all will be given.

#### **2. Unexcused**

If an unexcused absence occurs during a public performance, the student will receive a zero ("0") for the performance grade. NO exceptions will be allowed. Missing more than one unexcused performance in a semester means that the director can use his/her discretion to remove the student from band.

**Work, transportation, sporting events, etc,** are *not* excused absences. Except in extremely urgent situations, doctor's visits and other appointments should be scheduled on days when there are no performances.

A parent/teacher conference will be requested for any student who accumulates two unexcused absences.

## **Marching Band Attendance Policy**

Full attendance to every rehearsal and performance is crucial to having an outstanding, rewarding season. Since this is an extracurricular activity, students and parents/guardians must bear in mind that membership to the ensemble is contingent upon each student's individual effort to maintain a high level of excellence during rehearsals and performances. The attendance policy is as follows:

### **Excused Absences**

Absences will be monitored by the section leaders and recorded by the band secretary and director. Excused absences from rehearsals include personal illness (accompanied by a parent/guardian or doctor's note), sudden death in the immediate family, and Ola High School-related events only. Excused absences from performances only include personal illness (doctor's note required) and sudden death in the immediate family. Unexcused absences include every other reason, such as work, transportation problems, stomachache, headache, etc.

If a student is going to miss a rehearsal or performance, and he/she knows ahead of time, it is the student's responsibility to fill out a "Request for Excused Absence" form at least 2 weeks in advance and turn it into the band director.

If a student is sick (vomiting or running a high temperature) or has a death in the family, then a parent/guardian MUST attempt to contact the band director on the date of the absence. The student must also fill out a Request for Excused Absence report and attach a note from a parent/guardian and/or doctor and turn it in to the band director on the date that he/she returns to school.

Request forms are found on the web site: [www.olahighschoolband.com](http://www.olahighschoolband.com) in the "Important Band Forms" section of the website or in the band room.

Contact Information:

Band Director - Todd Manson - [todd.manson@henry.k12.ga.us](mailto:todd.manson@henry.k12.ga.us) - 770-288-3222

Band Booster President - please see Executive Board Committee Members listing

\*\*Colorguard members can contact Mr. Manson, or the colorguard director to let one of us know of an absence.

**Tardies**

Attendance will be taken by the section leaders and recorded by the band secretary. Anyone not present at the conclusion of attendance-taking will be counted tardy. All members tardy on any given day will be responsible for staying after the conclusion of the rehearsal to assist the directors, staff, and other students in clearing the field, cleaning the field, or removal of equipment. Any student who accumulates 4 tardies will not be allowed to perform at the next performance. The offending student will dress out, travel, and will be required to sit with the director or a designated parent for the duration of the event. Any tardies beyond 4 will result in the same punishment and possible dismissal from the ensemble.

**UNEXCUSED ABSENCES**

If the student has one unexcused absence, then he/she will have to remain in the Marching Band section of the stands during the 3<sup>rd</sup> quarter break at the next football game.

If the student has two unexcused absences, then he/she will have to dress out and sit with the Director or parent that the director designates on the bus and in the stands. The student WILL NOT perform for that game.

If the student has three unexcused absences, then the director reserves the right to dismiss the student from the band.

### **CONSEQUENCES**

Listed below are some consequences that students may incur due to failing to follow the procedures and policies listed in the Band Organizations/Course Offerings that they received on the first day of school.

Push ups

Run laps

Stay and clean up field

Stay and clean up band room

Lose 3<sup>rd</sup> quarter break

Lose right to perform

Do what was missed (i.e. If they are late 15 minutes and they missed playing music, then the student shall stay and play music for 15 minutes. If they missed drill, then they stay and makeup drill, etc.)

Any disciplinary action deemed appropriate by the directors and/or staff members

### **Withdrawal/Dismissal from Marching Band**

Withdrawal from the marching band creates a hardship for the entire band. Students who withdraw in mid-season will forfeit all rights and privileges as band members and may be prohibited from signing up for band or band events in the future.

After all other courses of action have been pursued, the directors reserve the right to dismiss any person from the band who constantly fails to meet the expectations of the Ola High School Band program.

### **Grading Policy**

See individual course syllabus for format and information.

### **Rehearsal Procedures**

Rehearsal time is short and every moment is used for actual rehearsal purposes. If a student delays the rehearsal for as little as one minute, that student has wasted a great deal of time because every other member of the band has also been forced to waste one minute.

The following guidelines are used in all fine performing arts organizations and are the foundation of our rehearsal procedure:

1. Band members should bring the following items to all rehearsals:
  - a. instrument
  - b. all music and/or charts
  - c. reeds, mutes, oils, cork grease, etc.
  - d. pencil!
2. Upon arrival to the rehearsal room or practice field, all non-productive attitudes and behavior will cease. Once in rehearsal, students' main focus needs to be on having a productive rehearsal. This means that loud talking will end after admittance.
3. All personal belongings are to be left at the front of the room upon entering the band room.
4. Band members should spend the pre-rehearsal time assembling their equipment (instrument, music, stand, etc.) necessary for rehearsal.
5. For class rehearsals, band members will have two minutes or less immediately following the tardy bell to complete their preparation for rehearsal. When the director steps on the podium, a student is considered tardy if he/she is not seated in his/her chair with the instrument, music, and stand in place.
6. When someone is on the podium, students' full attention must be given to that person; nothing should be allowed to distract. Students must be quiet, listen, and watch.
7. Chewing gum prevents a student from playing correctly and poses a safety risk. Chewing gum, candy, or the presence of any other food item will not be allowed in any part of the rehearsal room. Being caught with food or drink items indicates that a student does not care about the facility or for other band members. The resulting disciplinary action will be at the discretion of the band directors.
8. The rehearsal room must be kept clean and orderly. It should emit a sense of pride. Student should store their instruments and music in assigned places. The rehearsal room is not a locker room. Books and other personal belongings are not to be left in the rehearsal room or the instrument storage room.

**SUPERIOR BANDS ARE THE RESULT OF SUPERIOR REHEARSALS!**

### **Extra Rehearsals and Public Performances**

Due to the complex nature of a quality band program, rehearsals outside of class time are necessary. Generally, such rehearsals will be scheduled well in advance so that all conflicts can be avoided. All rehearsals are required.

Most of the performances of the band are scheduled outside of school hours and are required. At times, last minute rehearsals or performances may arise. The director will announce any changes in the calendar as soon as possible. If there is a conflict on a sudden event, then an arrangement will be worked out by the student and the director.

## Code of Behavior

The conduct of the band members reflects directly on the individual, the band, and the school. The conduct of each band member should be exemplary as the band and its members are on constant display. Each student should help reflect the keen sense of PRIDE that is to be the cornerstone of this band program.

### **General**

- No smoking, alcohol, or use of drugs will be permitted.
- Members should treat all adults with respect at all times.
- Members should not talk when instructions are being given.
- Members should follow the instructions of the staff and chaperones.
- Members should be courteous toward each other, as well as toward other people (i.e. spectators, members of other bands, etc.)
- Profanity, vulgarity, and obscenity will not be tolerated.
- Members should not participate in public displays of affection at any time that they are with the band

### **Rehearsal**

- Members should be attentive and refrain from talking.
- Members should remain still and silent when called to attention.

### **Bus**

- Members must remain seated when the bus is in motion.
- Silence must be maintained at all railroad crossings or when requested by the bus driver or band staff.
- Members must keep appendages inside the bus at all times.
- Audio/video equipment is prohibited on the bus unless it is used with a personal listening device (i.e. headphones). Anyone not following this rule will have his or her equipment confiscated. A parent/guardian may retrieve these items from the main office according to school policy.

- No disorderly conduct will be tolerated.
- Members must remain on the bus until instructed to exit by the staff.
- Members should remove all personal items and trash from the bus when exiting.

## Stands

- Band members, staff, and chaperones must sit as a group in the stands. All other persons are prohibited from sitting in the band set.
- Band members are placed in the band block for specific reasons. Students are prohibited from changing seating assignments.
- Members may not remove any portion of their uniform, including the hat, unless given permission to do so by the staff.
- Members may not play their instruments except when instructed to do so by a staff member or a drum major. **Individual playing is prohibited!**
- Following the half-time performance, members will be given time to visit the restrooms, concession stands, etc. They are expected to be back in their assigned seats, ready to play, with two minutes remaining in the third quarter. **Breaks are given at the discretion of the directors; these breaks are privileges, not rights!**
- Non-band members and parents may not bring food or drinks to band members who are seated in the band block.
- After the game, each section leader should see that his/her squad has cleaned up their seating area; this includes music, folders, gloves, hats, etc.

## Travel/Trips

Students are expected to conduct themselves properly at all times while traveling with the band. Students must remember that they are representing not only themselves, but also their community and family. Students must conduct themselves as young ladies and gentlemen, so that they can be treated as such. While traveling with the band, students must remain with the group. All students must ride the bus to and from all band functions. The time of departure and the estimated time of return will be announced no later than the day before a trip.

## Inspection

Inspection of uniforms and instruments will be held prior to each performance. All students should be punctual! Inspectors are looking for the following things:

- Uniform clean and properly worn.
- Instrument cleaned and in good working order as stated in Equipment/Instrument section.
- All music and accessories present.

## Uniforms

The OHS band uniform should provide each member with a spirit of unity and a sense of purpose and pride. Students should therefore give the utmost care to the uniform and in no way become careless with it.

Each band member will be issued an official OHS Band uniform. A parent volunteer will make every effort to properly size and fit each member. Should a student encounter problems with his/her uniform, he/she should report it immediately to the uniform chairperson. The time for repairs is not an hour before a performance. The loss or destruction of the uniform, or any part thereof, will be financially assessed and charged to the student.

Each student is responsible for providing his/her own **black shoes, black socks, and clean gloves.**

### **Uniform regulations:**

1. Uniforms are to be properly hung after each use.
2. Uniforms may only be worn to official band performances.
3. Members should wear the uniform with PRIDE. When wearing the uniform, students should
  - a. Always have it buttoned up and zipped up.
  - b. Make sure there are no wrinkles.
  - c. Have gloves on and shoes polished
  - d. Wear band shirt underneath the uniform jacket.
4. No items will be attached to the uniform when being worn.
5. Hair should be neat, well groomed, and kept out of the face. Hair must be able to be completely inside the shako during performances.
6. Jewelry is limited to a watch, a ring, and simple stud earrings. No other visible jewelry is allowed.
7. In situations where the band is traveling and the uniform is not being worn on the bus, students are to properly hang and cover the uniform in their garment bag.
8. If a student is not in full uniform, he/she will not be allowed to perform.

## Equipment/Instruments

- Each member is responsible for the maintenance and care of his/her instrument.
- All school-owned band equipment must be checked out through the band directors. Once issued, school owned instruments become the responsibility of the student for proper care,

maintenance, and protection from damage. Students using school-owned instruments will be responsible for and charged for any damages beyond normal wear and tear.

- All marching instruments must be equipped with a lyre.
- The rehearsal room and instrument storage areas are not for students' personal storage. Students should use their school lockers for personal items.

## **Auditions for Band Classes**

Auditions will be held prior to or at the beginning of each semester. Students will be placed according to these auditions; however, changes may be made at any time after the original assignments are made.

## **Band and Sports**

Students should be able to participate in band and sports, but students are responsible for assessing and handling any conflicts ahead of time. The policy we follow is that if there is a conflict of a practice for one and a performance for the other, the performance takes precedence. If there is a conflict of practice times, the student should attend half of each practice or a comparable schedule agreed on by all concerned. If there is a conflict of a band performance and a game, students will need to weigh the importance and make their choice. The directors must be notified in advance. Problems can be solved if students talk to the director and the coach early.

## **Individual Practice**

It is the responsibility of each band member to practice his/her individual music outside of band rehearsal time. Individual practice time should be spent on music, scales, and etudes assigned by the directors or private instructor. Practicing assures that the student is strengthening fundamental skills and learning assigned music. Furthermore, the individual improvement will directly affect the overall improvement, abilities, and success of the entire band.

Students are strongly encouraged to take lessons with a qualified private instructor. Students will increase their rate of improvement and success on their instrument by a notable margin. To obtain a private instructor, see the directors.

## **Officers**

Ola High School Band members have an excellent opportunity to develop and expand their leadership abilities. Band officers have many important responsibilities ranging from welcoming visiting bands to aiding in maintaining order and discipline.

## **Section Leaders**

These positions will be filled based on playing and leadership abilities. The duties and responsibilities are:

- Maintaining uniformity in each section.
- Requesting and conducting section rehearsals when appropriate.
- Assisting in maintaining order.
- Participating in the Officer's Council.
- Inspecting all section members prior to each performance.
- Making sure his/her section area of the rehearsal is kept clean and orderly.

## **Band Secretary**

This position will be filled based on organization, band enthusiasm, and leadership abilities. The duties and responsibilities are:

- Recording daily attendance
- Recording all officer meetings
- Assisting the directors in clerical work
- Participating in the Officer's Council

## **Drum Major**

The Drum Major will be chosen through an audition procedure in the spring of every year. Students who audition must have completed at least one year in marching band, have an exemplary academic record, band enthusiasm, and leadership abilities. The duties and responsibilities are:

- To conduct the band at all rehearsals and performances
- To maintain band discipline
- To assist the directors and section leaders in sectional rehearsals  
To represent the band at all functions

## Ola High School Band Awards Program

The Ola High School Band present the following singular awards annually:

**THE JOHN PHILLIP SOUSA AWARD** – is presented to a student selected by the director of bands on the basis of the student’s contributions to the band over the course of that student’s participation in the program in terms of musicianship, leadership, loyalty and dedication. This award is typically dedicated to a senior at the end of their high school career, but can be awarded to underclassmen if warranted.

**THE LOUIS ARMSTRONG JAZZ AWARD** – is presented to the outstanding member of the OHS Jazz Ensemble during that year. The recipient of this award is selected by the directors of the Jazz Ensemble. The jazz ensemble must be an extracurricular group in order to present this award.

**SPIRIT OF OLA HIGH SCHOOL BAND AWARD** – is presented to the band student who best represents the character and pride of the band organization. This award still focuses on strong musicianship, intelligence, and dedication. This is primarily an underclassman award, but can be awarded to a senior if applicable

**OUTSTANDING INDIVIDUAL MARCHING BAND PERFORMER** – is awarded to the most outstanding marching band member during the marching season. This award is based on dedication, attendance, musicianship, leadership, and integrity.

**OUTSTANDING STUDENT AWARDS** – are presented to all grade levels. The recipients of these awards are selected by the band directors, and are not based on points alone. These awards will be for class band, marching band, colorguard, and winterguard

-----

The following class awards are presented on the basis of points earned by participation in band related activities:

**FIRST YEAR AWARD – (A BAND LETTER)** – A first year band student may earn this award based on earning 110 points from list below.

**SECOND YEAR AWARD – (A LETTER BAR/PIN)** – A second year band student may earn this award based on having earned 220 points during his/her first two years in band, or having earned 115 points during the second year alone.

**THIRD YEAR AWARD – (A LETTER BAR/PIN)** – A third year band student may earn this award based on having earned 330 points during his/her first three years in band, or having earned 120 points during the third year alone.

**SENIOR PLAQUE** – A fourth year band student may earn this award based on having earned 440 points during his/her four years in band or having earned 125 points during the senior year alone.

## Basis for band Points Earned Ola High School Band Program

Participation in Marching band; A student may earn 60 points for participation in each marching band season. This total will be reduced by five points for each performance missed. This will be left to the director's discretion.

Participation in Wind Ensemble, Symphonic Band, Concert Band, or Percussion Class: A student may earn 50 points for participation in Wind Ensemble, Symphonic Band, Concert Band, or Percussion Class. This total will be reduced by ten points for each performance missed.

Participation in Jazz Ensemble: A student may earn 20 points for participation in Jazz Ensemble for the entire season.

Participation in District Honor Band: A student may earn 20 points for participation in the GMEA District Honor Band.

Participation in Solo and Ensemble Festival: A student may earn 20 points for participation in GMEA Solo and ensemble Festival and earning a rating of superior or excellent. Multiple credits are not given for multiple entries.

All State audition and participation: A student may earn 30 points for passing the final All-State audition and participating in one of the All State groups (All State Jazz Ensemble qualifies the student for these points).

Participation AYSO, AYWS, MYSO, Spivey Choir, Southern Crescent Orchestra, GHP (Music), Drum Corp International, Winter Guard International or Percussion Ensemble, etc. : A student may earn 20 points for participation in performing groups for the entire season. Such groups must be approved by the director. Church Orchestras, University Band Clinics such as (UGA Jan-Fest, South Carolina Band Clinic, Columbus State Band Clinic) while are encouraged will not be awarded.

All students who participate in a performing band will receive a certificate of participation, provided they meet the criteria below:

\*\*No student who misses a performance without an excuse approved by the director, or who has a grade in band **lower than a B** is eligible to win any award during that year.

\*\*\* Colorguard students that are not enrolled in a band class must fulfill marching band obligations in order to be considered for the 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grade awards. CG students must earn 60 points per year for consideration.

## **Band Booster's Association**

This organization consists of all parents/guardians of current members of any performing group in the band program at Ola High School. Parents are urged to become active members in order to aid as a chaperone or help plan fundraisers. Regardless of the position you would like, your help and ideas are needed to help out all facets of the band program.

If students choose to participate in an extra-curricular performing group (ex. Marching band, Winterguard, Winter drum line), then their parents/guardians, as Band Booster members, are expected to meet all financial obligations. It is also expected that all parents/guardians, as Band Boosters, contribute to the required fair share hours of service for each extra-curricular performing group. These fair share service hours shall be set forth by the director of each performing group.

The meeting schedule is published in the band calendar provided at the beginning of each semester. See Booster Constitution for further descriptions.

## **Fair Share Program**

The Fair Share Program was instituted by the booster club to help maintain the culture of excellence that is associated with the Marching Mustangs Program. Throughout the marching band season there are many times we need parental assistance to make our events run seamlessly. The Fair Share Program calls on every parent to provide support and put forth their fair share of work. We feel that making the commitment for your students to be involved in the Ola Bands is two-fold. Not only is student commitment essential to our success, but parental support is equally important.

In the spring and early summer we will ask that each family sign up for a few working days on our calendar for the fall football season. The amount of days and time will be contingent every year based off of the membership of the group and the amount of activities that the band has listed on the calendar. We ask that each family chooses the event(s) that best suit their schedule throughout the academic year. We then ask that every family follow through with their commitment after signing up for an assignment. Reminders from committee chairs will be sent out in advance of a scheduled working day.

We would like to thank you in advance for your time and effort in making the Fair Share Program a success. If every person involved with the Marching Mustangs puts forth their fair share, then the entire program will benefit!

## **Fundraising**

The Ola High School Band Program participates in several fundraising events throughout the school year. Our goals with the fundraisers are twofold:

1. To raise and generate profits for the Overall General Band Fund
2. To provide our band students and parents an opportunity to raise money for their Band Individual Accounts (BIA).

## **Band Individual Account (BIA)**

Band Individual Account, or BIA, is an account that is set up for every student/family in our band program. These accounts are designed to keep track of any money that is fundraised for that individual student/family. A majority of our fundraisers offer a profit split: some of the profits go to the general band fund, and the rest of the profits are deposited into the student's/family's BIA. The money in a student's/family's BIA can be used to pay for band-related items. Please visit our website's fundraising page for a detailed list of our band's fundraisers.

## **What can the BIA money be used for?**

Marching Band Dues, Winterguard Dues, Winter Drum line Dues, any trip that the band takes and presents an out of pocket expense to the student, Band Banquet tickets, concert dresses and concert tuxedo purchases, uniform purchases (shoes), registration fees for Solo and Ensemble, registration fees for District Honor Band Auditions, registration fees for All-State, and a school letterman jacket. These are the only acceptable uses for the BIA monies.

The intentions of the BIAs are to help family's off-set band related expenses. No actual monies can be withdrawn for non-band related use.

Any exceptions to the list above must be reviewed by the executive board.

#### General Policies for the Band Individual Account:

1. The BIA will be established for the entire high school career of the student.
2. BIA money can be transferred to a sibling's account that remains in the band or that may be upcoming from the middle school band.
3. The band will offer a one year gap limit with the BIA money. After one year of departure the money can no longer be transferred to an upcoming sibling.
4. The Band Booster treasurer or co-treasurer will be responsible for updating the BIAs in a timely fashion.
5. If a student quits band, then all monies raised for the BIA will be transferred into the Band General Fund
6. The BIAs are for band purchases only, not band spending. For example, a student may pay for a trip using BIA money, but the student can not request BIA money for spending money on the trip.
7. Once a senior graduates from High School, any money remaining in the BIA will be transferred into the Band General Fund.